## FAQ's about The Villages Charter School Cashless Curbside Meal Bundle Pickup Program:

#### Am I eligible to participate in this program?

The program is available to any elearning student who is **not** attending school inperson and therefore unable to eat in the school cafeteria.

#### When does this program start?

The program will start on TUESDAY November 10th.

## Where can I pick up pre-ordered meal bundle(s)?

Folks can pick up meals for ALL students who attend different schools at ONE location; 4<sup>th</sup> & 5<sup>th</sup> Grade Center Building. Please drive around the back of the building passing the vehicle service area and proceed to the side parking lot. The car pick-up line will start at the double glass doors to the cafeteria which will be on your left. A sign will be placed outside. Please stay in your vehicle and please wear a mask.

### When and how do I order meals for my eLearning children?

An email will be sent *weekly* to all parents or guardians of our eLearning students which will include the Curbside Pre-Order Pick-up Form. *Pre-orders are for the following week* curbside meal distribution. The Google pre-order form will open on Monday, November 2<sup>nd</sup> at 8:00am and close on Wednesday, November 4th at 11:59am and each subsequent week thereafter.

## Do I need to fill out a pre-order form for each of my children?

No. Submit only one pre-order form per household per week.

## What are my meal bundles pick-up options?

Option#1: TUESDAY 3:30-4:30 PM PICK UP MEALS FOR THE ENTIRE WEEK

Option#2: FRIDAY 8-9:00AM PICK UP MEALS FOR THE ENTIRE WEEK

# Can I pick up daily meal bundles for my child or children if I did not fill out the pre-order form?

While we <u>strongly</u> encourage you to fill out a Curbside Pre-Order Pick Up Form. This will help our food service team to prepare enough daily meal bundles for everyone who pre-ordered.

#### Will I be charged if I pre-ordered meals but I don't show up?

No you will not be charged. All meal bundles are free to eLearning students.

#### What is a meal bundle?

There's 4- 5 bagged bundles of food each week; grocery, frozen, refrigerated, juice & 10 half-pint cartons of milk (optional) per child. Combined the bagged bundles provide each child with a full breakfast, full lunch, snacks & drinks for each day of the week. Half-pints of milk are optional. Full breakfasts & lunches will meet the nutritional standards for the NSLP to the greatest extend possible.

#### Where can I find the Curbside Meal Bundle Menu?

The curbside menu is posted on the Food Service page of our website. We will meet the National School Breakfast and Lunch Program and guidelines for meal components to best of our ability. Menus are subject to change based on product availability.

## Does my child or children have to be present to pick up the meal bundles?

No, children do not need to be present to pick up the meal bundle(s). Upon pick up, we'll ask which school each child attends and their name in order to reference our eLearning rosters. The USDA waiver says that schools can provide curbside meals for folks to bring home to their children but that schools must have a process to verify that meals are distributed only to eligible children and families.

#### Will meals need to be cooked or refrigerated?

Some instructions will be on the item package itself; otherwise instructions will be emailed to you and posted on the Food Service page from our school website. Frozen entrees should be returned to the freezer and refrigerate perishable foods within one hour of pick up.

#### Will meals be available during Fall, Winter & Spring break?

No, meal bundles are only available when school is in session.

#### Do I still need to apply for FREE or REDUCED meals?

We highly encourage everyone to apply every school year (with the exception of Direct Certified) and especially if you're financial situation has changed. You see, when a new school year begins your established eligibility from the prior school year is carried over for a limited time, to give parents the time needed to submit a Free/Reduced Application. When a new school year begins, a new application is required (with the exception of Direct Certified). This can benefit you and your family for other reduced fees and other great programs that may be available to you through other organizations etc.

#### What if my student needs dietary accommodations?

If your child has a food allergy, please ensure they do not consume foods that will cause them to be sick. Meals need to be consumed, refrigerated or kept frozen immediately upon pickup. Perishable items should always be kept at 41 degrees or below.

**IMPORTANT:** If your child receives school meals at a brick and mortar school, they are not eligible for meals through curbside distribution. USDA regulations prohibit serving more than one breakfast and one lunch per day, per student.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint\_filing\_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: mail: U.S. Department of Agriculture. Office of the Assistant Secretary for Civil Rights. 1400 Independence Avenue, SW. Washington, D.C. 20250-9410; fax: (202) 690-7442; or email: program.intake@usda.gov. This institution is an equal opportunity provider.